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| Board Members:  Lisa O’Brien *President*  Jennifer Murphy  Julie McFarland  Sarah Keller *Secretary* | Voting Members:  Lisa O’Brien *President*  Jennifer Murphy  Julie McFarland  Sarah Keller *Secretary*  Elizabeth Carrus | Voting Members Absent: | Date: 3/22/2021  Time: 7:00pm  Location: 414 Towne Ct. Alvin, TX 77511 |

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| **ITEM** | **DISCUSSION** | **RECOMMENDATION** |
| Call to order: 7:02pm |  | None |
| Prayer by Julie |  | None |
| Review of minutes | Reviewed by Sarah. | Correction to remove Tina Pera has Treasurer. Jenny motioned to pass minutes from 3/4/21 with correction. Julie seconded. |
| OLD BUSINESS: |  |  |
| None |  |  |
| NEW BUSINESS: |  |  |
| Financials | Bank balance is $8706.86.  Paydes/Cadence rental agreement and rental receipt review- Paydes had communicated with Michelle Jones rent is due 3/24/2021. Lisa explained Michelle stated she was fine with paying the bank fees to transfer to rent money and would transfer money for rent for Lisa to then transfer to Paydes. Board reviewed the rental agreement (1 page) and a handwritten receipt, which were all in French/Creole. Board cannot determine if this is one rental agreement for both families or if there is another rental agreement that is missing. Julie is the most fluent in French and has volunteered to translate the two documents via Google translate. Understanding what these documents state will give the Board confidence on how to assist Michelle with housing for Paydes and Cadence families, as she would like to purchase a permanent spot for the two families instead of renting.  Linda Kennedy, missionary, donated $200 after January mission trip for Paydes TOEFL exam.  Lisa has set up WTH Venmo account. | Reviewed  Julie tasked with typing both documents reviewed into Google translate to assist the Board in determining next steps for Michelle Jones.  Reviewed  Board tasked Lisa with linking the WTH Venmo account with the WTH debit card instead of the bank account for preventative measures. |
| Corporate Policy | Employee/Missionary Code of Conduct under review. | Reviewed |
| Mission Team Summer 2021 | Small WTH team of previous missionaries (Lisa, Ryan Carrus, Elizabeth Carrus) plan to go to Haiti to accomplish the following-   1. to obtain a permit from Haiti Department of Health, MSPP 2. To explore clinic opportunities in the mountains to be sponsored by Ryan and Elizabeth’s church. 3. Assist Michelle Jones in searching for land/permanent housing for Paydes and Cadence families. | Reviewed |
| Paydes | School money- as discussed previously, Lisa will send Paydes school money on a quarterly basis to reduce amount in bank fees. On 3/26/21, Lisa transferred $1159 ($800, $300, $39, $20) which included school and food money.  Reviewed Paydes report card from previous semester. To the Board’s understanding, he is making some C’s, D’s and an E (?), which the Board agreed is not acceptable. This semester of school has already been paid from Michelle Jones donation ($800), but as Paydes has explained to Lisa, this semester’s total is actually $986. Lisa explained last semester Paydes’ school was only $660 but these prices can vary based on the exchange rate from Haitian gouds to USD. Board discussed probationary period if Paydes cannot keep his grades at C or higher for future semesters, as they believe with only school and no job, Paydes is capable of making better grades. Board is unsure of what the probationary period will look like, but will continue to discuss should Paydes grades continue to decline after discussion with Ryan Carrus who the Board feels can relate better to Paydes. Board also tasked Ryan with understanding why Paydes grades are so low. Board believes it could be because he is unable to make it to school or feels unsafe traveling. For transparency, the Board would like to obtain Paydes’ username/password (if applicable) to an online portal where his school grades are stored to monitor. | Reviewed  Motion made by Julie for Ryan Carrus to have a conversation with Paydes regarding his grades; the expectation is Paydes’ grades stay at a C or above. Jenny seconds.  Motion made by Julie for Ryan Carrus to request username/password (if applicable) from Paydes to view his online grades. Jenny seconds.  Ryan tasked with having a conversation with Paydes on why his grades are so low and what his college timeline looks like. |
| Medical Clinic | Lisa and other missionaries from Jan mission trip are reviewing other options for medications. Dr. Richard is an individual the Jan mission team met and is considered for medication purchasing assistance for next trip. Decisions will be made closer to July/August as the next mission trip date approaches.  Account set up with Blessing.org but WTH is still in need of MD to sign off on medications. | Reviewed  Reviewed |
| Fundraising | Liquor basket raffle review- Julie sent out a summary sheet for the Board regarding Texas Attorney General Charitable Raffle Guidelines from Lisa. To stay in these raffle guidelines, WTH must use raffle tickets with WTH information and only conduct two (2) raffles per year. Board reviewed profits made from previous raffles, Lisa stating the cruise made the most money at approximately $2,000 with Teah’s fundraising liquor basket right behind at $1,000. Board made a motion to make the first official WTH raffle of the 2021 year the liquor basket lead by Teah.  Monitoring of Med Eq donations continues for anything WTH could use in clinic, either locally or globally.  Josh Scandlen has a YouTube channel with 50K followers and a legitimate foundation and is interested in interviewing Lisa regarding WTH. Lisa reached out 3/10/2021 but has yet to receive a response. | Julie tasked with purchasing raffle tickets with WTH information and to contact Teah to halt raffle until proper raffle tickets are received for distribution.  Lisa motioned to make the liquor basket raffle lead by Teah the first of the 2021 year once we receive proper raffle tickets. Jenny seconds.  Reviewed  Reviewed |
| Marketing | The Carrus family has requested part of their donation ($1300) be put towards WTH t-shirts. Board created a committee called “Social Outreach” with Elizabeth in charge. Board also decided a t shirt design does not have to be approved before printing.  Lisa is still tasked with making a contact list in QuickBooks from her cell phone contacts.  As discussed at 3/4/21 meeting, Elizabeth is moving forward with creating the newsletter for the website.  Ryan Carrus tasked with contacting individual for the WTH website.  Shell Oil Company Matching Gifts Program is in place thanks to Julie.  Amazon Smile link is still in use.  https://smile.amazon.com/ch/81-2026805 | Jenny motioned to use the $1300 from the Carrus family to be put towards t-shirts. Julie seconded.  Julie tasked with assisting Lisa in researching how to extract iPhone address book.  Reviewed  Reviewed  Reviewed  Reviewed |
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| ANNOUNCMENTS |  |  |
|  | Lakay Poze guest services are closing. Aslan Noakes was paying $2000/mo to rent the house but is now taking a “much needed Haiti break” per Meliana.  Alvin Chamber membership is tabled. | Reviewed  Reviewed |
| NEXT MEETING |  |  |
| TBD |  |  |
| AJOURNMENT |  |  |
| Closed at 7:56pm | Closing prayer by Elizabeth |  |

Minutes recorded by Sarah Keller